

## **EWELME PARISH COUNCIL**

### **HEALTH & SAFETY POLICY**

#### **Statement of Intent**

Ewelme Parish Council understands the importance of providing and maintaining safe and healthy working conditions as an employer and other persons who may be affected by its work activities. The parish council will comply with relevant health and safety legislation and procedures. It will provide training and supervision as necessary to ensure members and employees are competent in their work. The allocation of duties regarding safety matters and arrangements are set out in this policy. The parish council's aim is to prevent accidents and work related ill health and consult with staff and members on matters affecting their health and safety.

The parish council reminds all members and employees of their own duties under the Health and Safety at Work Act 1974.

This policy will be reviewed regularly.

#### **Responsibilities and arrangements for health and safety:-**

##### **Full Council**

- Will ensure there is an adequate health and safety policy.
- Will assess the policy's effectiveness on a regular basis.
- Will ensure there is adequate insurance to cover liabilities.
- Will ensure there are sufficient resources to enable staff and members to fulfil their responsibilities.
- Will ensure there is an adequate, up to date risk assessment policy.

### **The Clerk**

- Will ensure the overall health and safety policy is implemented.
- Has delegated responsibility to take urgent health and safety actions as necessary, to prevent serious accidents.
- Will issue instructions to ensure accidents do not continue and make proposals to ensure accident prevention.
- Will ensure the risks of lone working are minimised.

### **All employees and members**

- Will make themselves familiar and comply with the health and safety policy.
- Will use appropriate safety equipment.
- Will report any unsafe practice or accident to the clerk.
- Will take reasonable care of themselves and other persons who may be affected by their actions.
- Will cooperate on health and safety matters.

Adopted on 11/03/2026