



Minutes of Ewelme Parish Council Meeting held on Wednesday 9th March 2022

Present: Gemma Benoliel (GB) David Solomon (DS)
Sally Stockings (SS) Sue Cooper (SC)
Joanna Brock (Clerk) 1 member of the public

- 37/22 **Apologies for absence:** Barry Tindall (BT) is unwell. Nigel Layton (NL) and Roger Moore (RM) are away. Andrea Powell (AP), SC is representing SODC.
- 38/22 **Declarations of interest:** None.
- 39/22 **Minutes of last meeting: 09/02/2022:** These were agreed and signed.
- 40/22 **Public session:** No one wished to speak at this time but spoke in 43/22 Traffic.
- 41/22 **Planning**
P22/S0063/HH: Amended plans to include additional parking space. Address: 2 Britwell Road, Ewelme, OX10 6JA. RESOLVED No objections.
P21/S5264/FUL: Amended plans to include tree protection fencing. Address: Nolay Close, Ewelme, OX10 6HG. RESOLVED No objections.
- 42/22 **County/District Councillor reports:** SC sent a report before the meeting and also attended the meeting to answer questions.
- 43/22 **Local Transport and Connectivity Plan:** David Cooper (DC), EPC's transport representative attended the meeting and discussed the transport consultation. OCC are proposing to have a change in emphasis from car usage to public transport. GB said there is a lack of buses serving Ewelme particularly in the evening. DC said there was an urban focus within the consultation. DS believes the future is electric, zero emission vehicles. GB said locations for amenities needs to be looked into. The Councillors agreed to have DC represent EPC at the meeting consultation. SC said any individual can send in their own comments, not only as part of EPC.
- 44/22 **Emergency Plan:** one page in Ewelme's draft emergency plan needs updating with current information, the Clerk will amend the details. The Emergency Planning Team at OCC would like feedback on how successful the Emergency Plan was implemented when there was a house fire in the village recently. EPC will provide feedback to OCC regarding the Emergency Plan and subsequent response.
- 45/22 **Review Financial Regulations, Standing Orders, Planning Committee's Terms of Reference, Pavilion Hire agreement, Asset Register, Risk Assessment, Equality policy, Health & Safety policy, Grant policy, Training & Development policy, Publication Scheme, Data Protection policy and Councillor's Code of Conduct.**
EPC approved the recommendations from the Finance and Administration Working Group. RESOLVED these policies were readopted.

Tractor Risk Assessment: A. Walker will update the Tractor Risk Assessment to include the public risk when mowing and the review date on the policy will be brought in line with the other policy review dates. RESOLVED this policy was readopted with updates.

46/22 Accounts and Administration:

- (a) RESOLVED finance report accepted.
- (b) RESOLVED new income and expenditure authorised. *See appendix.*
RESOLVED all invoices to date authorised.
- (c) Asset register – this was approved and signed.
- (d) Clerk advised the Section 137 expenditure for 2022/23.
- (e) The Clerk's percentage increase for this financial year has been agreed at 1.75%.
RESOLVED the percentage increase will be backdated to April 2021.
- (f) A date will be set for the Clerk's annual appraisal.

47/22 Great British Spring Clean: The Clerk will ask Huntercombe prison if they are available to litter pick in the village. If they are not, EPC will organise a litter pick after Easter.

48/22 Brook management: Nothing to report.

49/22 Traffic: signs and posts have been erected in the village. The speed camera will be ordered and volunteers will be needed to install it. The mowing team will be contacted for this job.

50/22 Festival of Ewelme: A meeting was held on 8th March.

51/21 Health & safety: DS will check the refurbished play equipment. The pavilion cleaning company is implementing several legionella checks and GB suggested there are notices in the showers advising people to run the showers for 5 minutes before using.

52/21 Village Maintenance including outdoor gym, pavilion, play area & the Common: DS and GB will check which posts need replacing in the car park.
BT didn't attend the meeting but sent a report. BT had a meeting with residents of Martyn's Way. They have agreed to maintain the grass area. BT bought two crab apple trees. BT has contacted OCC who own the land regarding this.

53/21 Reports from meetings, training and other events. Festival meeting (see 50/22.)

54/21 Correspondence: Nothing to report.

55/21 Other items of interest:

The Clerk will chase up the response from OCC regarding Hazel & Jefferies' certificate of lawfulness.

The Clerk will be absent for the next meeting on 13th April and has arranged for another parish councillor staff member to take the minutes which will be paid.

The date of the Annual Parish Meeting (APM) will be the 4th May and the topic will be the Festival of Ewelme. Local organisations will be contacted to represent themselves at the APM.

The meeting closed at 2100

Signed:

Date:

Date of next meeting – 13th April 2022

Appendix

Ewelme PC Payments & Receipts March 2022

Ref no:	Payments for authorisation:	
	Administration costs	947.61
09.03.22.02	HMRC	81.33
09.03.22.03	PATA - payroll services	23.85
09.03.22.04	ENP - G Watts	345.32
09.03.22.05	OALC - subscription	186.80
09.03.22.06	DM repairs & servicing - tractor	902.74
09.03.22.07	Bucks Hire flood lights - Festival	103.20
09.03.22.08	Benson Sawmills - playground repairs	1,834.16
09.03.22.09	NP Design & Print	382.00
	ElanCity - speed camera	3,251.48
		8,058.49

Date	Receipts since last meeting:	
16/02/2022	Oxfordshire County Council - speed camera grant	2,709.57
09/03/2022	EN advertising - The Shepherd's Hut	40.00
		2,749.57